



## **INNOVATION GRANT – REQUEST FOR PROPOSALS**

### **FOR PROGRAMS OCCURRING JULY 1, 2020 THROUGH JUNE 30, 2021**

#### **INNOVATION GRANT GUIDELINES:**

##### **1. Innovation Grant Calendar:**

- >> Applications available February 1, 2020
- >> Applications due April 1, 2020
- >> The Innovation Grant Committee meets in March with award announcements made by May 2020

##### **2. What will the Innovation Grant program fund?** Preference will be given to programs that meet one of the following core priority areas, though all program/project ideas that will enhance life in the Greater Dayton Jewish community will be considered:

- >> Outreach programming to engage the Greater Dayton Jewish community.
- >> A program/event designed to bring the entire Jewish community together.
- >> Programs and projects that are collaborative efforts between multiple organizations and/or individuals.

##### **3. Who is eligible?** Grants will be given to any Dayton Area Jewish organization exempt from Federal Tax under Section 501(c)(3) or any individual member of the Jewish community whose program/initiative will be sponsored by a Jewish organization exempt from Federal Tax under Section 501(c)(3) as his/her fiscal agent.

##### **4. The Innovation Grant program will *not* fund the following:**

- >> Capital projects
- >> Salaries/benefits
- >> Scholarships
- >> Fundraising projects for the direct organization. (Fundraising events for an outside cause will be considered i.e., domestic violence, etc.)

#### **INNOVATION GRANT APPLICATION PROCEDURE:**

Upon request, Jodi Phares will email the Innovation Grant packet. Completed applications should be emailed to Jodi at [jphares@jfgd.net](mailto:jphares@jfgd.net) by April 1, 2020. The application packet includes:

1. Innovation Grant application (Adobe PDF) signed by the organization(s) senior officer
2. Innovation Grant Budget application (Microsoft Excel)
3. First time applicants must supply a copy of the organization's IRS tax exempt ruling (501 (c)(3)) for all groups involved if there is a collaboration. Prior Innovation Grant awardees do not need to resubmit their tax exempt status.



## **INNOVATION GRANT REPORTING PROCEDURES:**

All notification letters will be delivered by mail. A subsequent email will be sent that will include all the reporting documents required to receive grant funds. A meeting will be scheduled with Jodi Phares to review the required reporting documentation and timeline.

- >> **Pre-Event Report:** Award recipients will be required to submit a status report no later than 30 days prior to the start of the program or initiative.
- >> **Post Event Report:** A final report must be submitted within 30 days after the completion of the program or initiative, including a final budget statement.
- >> **Final budget:** A final budget must be submitted with the Post Event Report. The budget must include all receipts for the program. The final budget with receipts is **MANDATORY** or the grant will be revoked.

## **MARKETING**

All marketing materials must be approved by the JFGD Marketing Department to ensure the marketing pieces meet the Innovation Grant promotional guidelines for wording and logo usage.

## **DO YOU NEED HELP WITH MARKETING YOUR EVENT?**

New this granting cycle is the opportunity to have the JFGD Marketing Department design the marketing materials for your program/event free of charge. This is an option available to all grant recipients but it is not requirement. If you are interested in this service please let Jodi Phares know.

## **INNOVATION GRANT AWARD PAYMENT PROCEDURE:**

50% of the award will be issued once the Pre-Event Report has been submitted and approved. Final payment will be issued upon submission of the Post-Event Report and final budget. The final budget must include all program receipts.